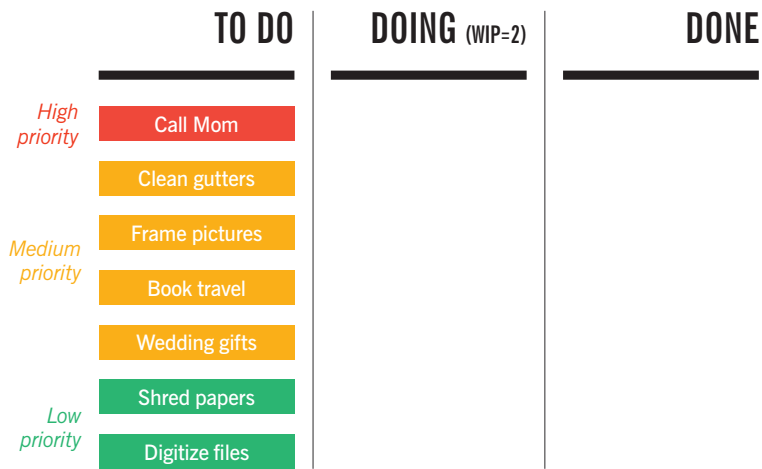


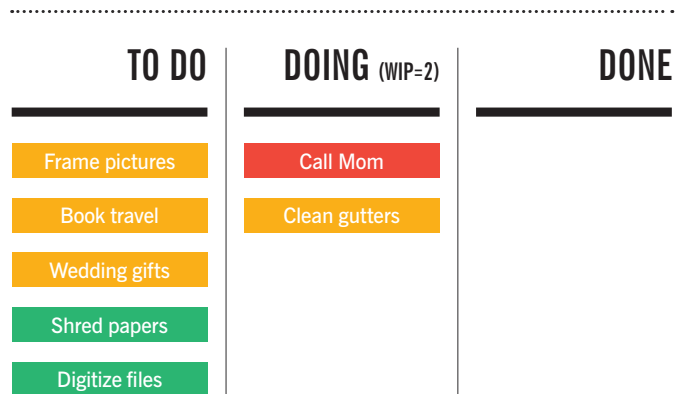
EXAMPLE KANBAN BOARD

Columns are
clearly labeled.

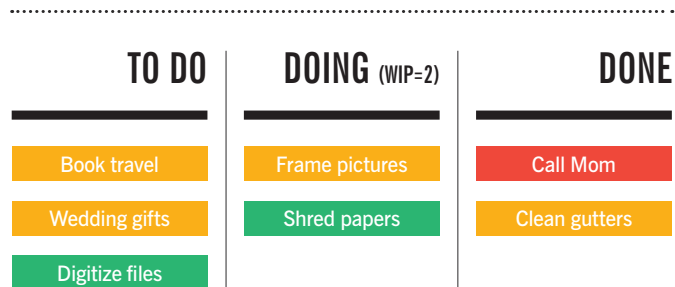
WIP limits
are defined.



All tasks are in the “to do” column and are not yet in process.



Two tasks, including a high-priority task, have been “picked up” and are in progress.



Two tasks have been completed and two others are now in play. The user decided to pick a lower-priority card than other “standard” tasks on the board, while still adhering to the WIP limit.

You might consider adding start and end dates to the board to track cycle time, although this may be superfluous for a home kanban board, considering the users and types of tasks. Measurement of cycle time to complete tasks may be less important at home than in a business context, where time equals money.